

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Heather Cramer**

District Administrator

**John Kiefer**

Director Financial Services

**Terri Kreitzman**

Director of Special Education

**Clint Bushey**

Dean of Students

**Margaret Bell**

Principal

## **Business and Finance Committee Meeting Minutes of Tuesday, March 13, 2018**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, March 13, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair; Lisa Bosse, Board Member; and Heather Cramer, District Administrator

### Old Business:

- Budget Review: Month to Date: An update was not provided.

### New Business:

- Staff Alternative Compensation Committee Update and Discussion: Mrs. Cramer updated the committee on the current status of the committee and where they were at in the process. The committee discussed starting salary for the district and explored models created to reflect the district and options that the district would have.
- Operational Referendum and Publicity: The committee discussed how to get information out to community members through mailings.
- Benefits Update: Mrs. Cramer updated the board on the UBenefit process that staff members are going through to input their health information. She also informed the board that the dental increase is expected to be at 6%.
- 2018-2019 Budget Process: Mrs. Cramer updated the committee on the process being discussed with the administrative team. She also updated the committee on the transparency within the financial office. She updated the committee on the monthly meetings being held between department heads and Mr. Kiefer. She complimented his dedication to the position and his methods and work.
- Athletic Offerings for Students: Mrs. Cramer updated the committee on the athletic offerings in the district and the future offerings that are being explored.
- Capital Policy Update: Mrs. Cramer asked the committee to rethink the capital threshold for the district. Currently the capital threshold is \$1,000 but the federal grant threshold for capital items is \$5,000. She is asking that the board make the district uniform for the capital threshold and change the district threshold to \$5,000.
- Salary Discussions for 2018-2019: Mrs. Cramer started the discussion with the committee about where the district will go in regards to salary for the 18-19 school year. She talked with the committee about 2 administrative salaries and also talked about where the district would like to be for beginning teacher salary. She also talked about how to place teachers on the new compensation plan when rolled out. She discussed the formula that they was being considered.
- UNESCO: Mrs. Cramer updated the committee on UNESCO and their timeline. She indicated that the first meeting is on March 14.
- Request from Booster Club: The committee discussed the proposal from the booster club to help pay for the fixtures in the bathrooms in the concession stand.
- 2018-2019 School Calendar: Mrs. Cramer provided a proposed calendar for next school year. It reflects the calendar from this year.